KITTITAS COUNTY

K. TITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926 CDS@CO.KITTITAS.WA.US Office (509) 962-7506 Fax (509) 962-7682

"Building Partnerships - Building Communities"

SIGN PERMIT APPLICATION

(For a permit to place a sign on a structure or site in accordance with KCC 17.70)

Please type or print clearly in ink. Attach additional sheets as necessary. Pursuant to KCC 15A.03.040, a complete application is determined within 28 days of receipt of the application submittal packet and fee. The following items must be attached to the application packet.

REQUIRED ATTACHMENTS

- Site Plan showing the location of the sign, all roads and drives, setbacks from property lines, distance from right-of-way edge (Distance from the edge of a right-of-way shall be measured horizontally along a line normal or perpendicular to the center line oft the highway).
- Description of proposed sign: include dimensions, height and size of posts or footings, a statement of the precise location where the sign is to be erected or maintained, and a statement of the proposed size and shape of the design. Include a picture/visual of the sign if available.
- □ Project Narrative responding to Question 9 on the following pages.

APPLICATION FEES:

\$150.00 Kittitas County Community Development Services (KCCDS)

\$150.00 Total fees due for this application (One check made payable to KCCDS)

Application Received By (CDS Staff Signature):

DATE:

3/19/19

RECEIPT #

MAR 1 9 2019

Kittitas County CDS

DATE STAMP IN BOX

GENERAL APPLICATION INFORMATION

1.	Name, mailing address and day phone of land owner(s) of record: Landowner(s) signature(s) required on application form.			
	Name:	Kittitas County Public Works, % Mark Cook, Director		
	Mailing Address:	411 N. Ruby Street, Ste 1		
	City/State/ZIP:	Ellensburg, WA 98926		
	Day Time Phone:	Office (509) 962-7523		
	Email Address:	Mark.Cook@co.kittitas.wa.us		
2.	Name, mailing address and day phone of authorized agent, if different from landowner of record: If an authorized agent is indicated, then the authorized agent's signature is required for application submittal.			
	Agent Name:		43	
	Mailing Address:		-	
	City/State/ZIP:		40	
	Day Time Phone:		•	
	Email Address:	0	-:	
3.	Name, mailing address and day phone of other contact person If different than land owner or authorized agent.			
	Name:	Kelly Bacon, Engineer Technician I		
	Mailing Address:	411 N. Ruby Street, Ste 1		
	City/State/ZIP:	Ellensburg, WA 98926		
	Day Time Phone:	(509) 962-7673		
	Email Address:	Kelly.bacon@co.kittitas.wa.us		
4.	Street address of property:			
	Address:	51 NO 5 Mine Road		
	City/State/ZIP:	Cle Elum, WA 98922		
5.	Legal description of property (attach additional sheets as necessary): ACRES 4.70, CD. 6256-4; SEC. 21, TWP. 20, RGE. 15; PTN SE1/4 (PTN PARCEL C, SURVEY B23/P1); (MUST			
	BE SOLD WITH 20-15-28000-0011, P#11848 & 20-15-21040-0006, P#13229)			
6.	Tax parcel number: 11813, 13229 and 11848			
7.	Property size: 4.70, 1.41 and .50 (acres)			
8.	Land Use Information:			
	Zoning: Rural 5 Zoni	ng Comp Plan Land Use Designation: Rura	al Residential Land Use	

PROJECT NARRATIVE

(INCLUDE RESPONSES AS AN ATTACHMENT TO THIS APPLICATION)

9. Narrative project description (include as attachment): Please include at minimum the following information in your description: describe project size, location, water supply, sewage disposal and all qualitative features of the proposal; include every element of the proposal in the description.

AUTHORIZATION

10. Application is hereby made for permit(s) to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

All correspondence and notices will be transmitted to the Land Owner of Record and copies sent to the authorized agent or contact person, as applicable.

Signature of Authorized Agent:	Date:	
(REQUIRED if indicated on application)	3-18-19	
Signature of Land Owner of Record (Required for application submittal):	Date:	
X		



KITTITAS COUNTYDEPARTMENT OF PUBLIC WORKS

Sign Permit Application Supplemental Information

TO: Community Development Services

FROM: Kittitas County Public Works

DATE: March 13, 2019

SUBJECT: Upper County Maintenance Facility Sign

Project Narrative

The proposed Upper County Maintenance Facility has the following signs proposed for installation:

Entrance Sign: Front and back 8' by 4'3/4'' aluminum signboard monument signs attached to two 6X5 sign beams. The total height of the proposed sign is 10' with a minimum of 8" of ground cover. The footing will be 10' by 2'10''.

Building Sign: Logo Sign to be placed on the Main facility will be a 16' wide by 8'5" tall, built-up layered 3MM aluminum sheets, with smooth cut edges, painted, color match Kittitas logo artwork, mount sign to building exterior with 1" standoffs. Coordinate supports, furring, and backing with PEMB Building Manufacturer. The total area of the wall for the sign to be mounted on is 3,200 square feet.

